

Association of Bookmobile and Outreach Services Constitution

ARTICLE I. NAME

The name of this organization shall be the **Association of Bookmobile and Outreach Services (ABOS)**.

ARTICLE II. PURPOSE

The purpose of the **Association of Bookmobile and Outreach Services** is:

- (a) to provide a forum for discussion of activities, programs, challenges and successes in the field of bookmobile and outreach services in libraries.
- (b) to contribute to the education and training of library staff working in the area of bookmobile and outreach services in libraries.
- (c) to promote bookmobile and outreach services as essential services in libraries.
- (d) to serve as a channel of communication and instruction to improve bookmobile and outreach services.

ARTICLE III. MEMBERSHIP

Association of Bookmobile and Outreach Services membership shall consist of those individuals and vendors with an interest in bookmobile and outreach services and who meet requirements of the **ABOS** bylaws.

ARTICLE IV. ORGANIZATION

- A. Elected **Association of Bookmobile and Outreach Services** officers shall include President, Vice-President/President Elect, Secretary, Treasurer, and Treasurer-Elect.
- B. The Executive Board shall be comprised of the elected officers and the Immediate Past President, and six at large members to be elected by the membership. The Executive Board shall be the policy setting, planning and budget approval unit for the **Association of Bookmobile and Outreach Services**. It approves the appointments of members to committees and task forces.
- C. The Long Range Planning/Steering Committee shall be comprised of the Executive Board, committee and task force chairpersons, and ex-officio members as appointed by the President. This committee is the coordinating, planning and evaluative unit between the Executive Board and the membership. It is responsible to:
 - 1. Work with conference planning committees to ensure programs meet organization goals and objectives.

2. Submitting or endorsing projects to be carried out by the committees or task forces.
 3. Review the proposed budget before approval by the Executive Board.
- D. Appointed positions shall be created at the discretion of the President in consultation with the Executive Board. These positions shall be filled by a call for volunteers. Replacements shall be filled in the same manner. The term of office (for appointed positions) shall be two years with reappointment by mutual consent of the appointee and the President in consultation with the Executive Board. Appointed positions are ex-officio, non-voting members of the Long Range Planning/Steering Committee and/or the Executive Board. Appointees may also be members of appropriate committees.

ARTICLE V. FINANCES

- A. Funds to support the **Association of Bookmobile and Outreach Services** will come from the dues of the general membership.
- B. Funds
1. Elected and appointed officers may request funds as necessary to implement approved programs of the organization.
 2. The Executive Board shall allocate funds to each committee/task force based upon budgets submitted by the task force and funds available.
- C. The Treasurer is authorized to approve requests for reimbursement and payment of bills from **ABOS** funds in the custody of the **ABOS** Executive Committee. Any unbudgeted requests for a total of more than \$100 from a single source in a year will require Executive Board approval prior to the Treasurer taking action.

ARTICLE VI. AMENDMENTS

The Constitution and Bylaws shall be amended by a 2/3 majority vote of the members responding to an online or mail referendum included in an official **ABOS** ballot or as a separate mailing to members. Proposals for revision shall be sent by any member to the President for consideration by the Executive Board and shall be sent in the same manner to the membership for their consideration.

As adopted October 2006